**Template for ES Proposal**

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| **Parts** |  |
| 1 | Cover Page  (*Indicate here the title of your proposal and your section as its proponent*) |
| 2 | Introduction  (*Provide a background of your study. Indicate here the reason why you are making this proposal. The main purpose of this part of the paper is to guide the reader (in this case, the IDS Principal and the ExeCom) that a problem exists in IDS.*) |
| 3 | Objectives of the Study |
| 4 | Action Plan  (*Describe your proposal here. You can include here the materials (including pictures/designs), budget, assignment of roles (of students, teachers, staff, and administrators), schedule of activities, etc. Everything, that you feel are important aspects of the implementation of your proposal. Don't forget to include here how you will assess/evaluate the success of your proposal if the school will permit it's implementation.*) |
| 5 | Bibliography  (*Indicate here references that you have used in planning and writing your proposal.*) |
| 6 | Appendices  (*Place here materials that you think can reinforce your point. Examples: pictures that support your rationale, map showing proposed assignements… etc)* |